

---

June 25, 2018

TO: Prasant Mohapatra,  
Dean of Graduate Studies  
c/o Tracey Pereida

FR: Steve K. Robinson  
Graduate Program Chair



RE: Revised GSR Compensation Plan for  
Mechanical & Aerospace Engineering (GMAE) Graduate Program

We are submitting a revised GSR compensation plan which will be effective on October 1, 2018 (attached). The revised GSR compensation plan was approved by a majority vote of the faculty on April 16, 2018. The revision is deemed necessary to align our GSR compensation with the Office of Graduate Studies' budget metrics.

Please contact me if you have any questions about the revised compensation plan.

Recommended Approval:

  
Jean Vanderghenst  
Executive Associate Dean  
Research and Graduate Studies  
College of Engineering

6/29/2018  
Date

# DEPARTMENT OF MECHANICAL & AEROSPACE ENGINEERING

## GMAE PROGRAM GSR COMPENSATION PLAN

Approved by the GMAE Faculty membership: April 16, 2018

Purpose: Change the current compensation plan, with minimum recommended percentages of appointment respective to each Step, to align with the Office of Graduate Study's "fully funded" metric. Specific features of this revised plan are described below.

Main features of the tiered plan (Salary effective 10/01/2018). *Salary rate may be subject to change based on the current Graduate Student Research Salary Scale defined by the University of California Office of the President.*

- 1) Step III, \$3,895 (@100%), \$1,752.75 (45%)

Criterion: All incoming graduate students and continuing MS students

- 2) Step IV, \$4,207 (@100%), \$1,935.22 (46%)

Criterion: PhD students who have passed the PhD Preliminary examination but have not advanced to candidacy

- 3) Step V, \$4,486 (@100%), \$2,063.56 (46%)

Criterion: PhD students who have advanced to candidacy

- To qualify for fee/tuition/NRST remission, the minimum appointment is 25%.
- The typical maximum appointment is 49% during the academic quarters (Fall-Spring quarter). However, the appointment may be increased up to a maximum of 75% on a case-by-case basis contingent on the student's academic standing, funding availability and with approval from the Graduate Program Chair.
- During the summer and intersession breaks, appointment may be up to 100%. Any exception to this plan must be within the Office of Graduate Studies' guideline and is subject to the Department Chair's approval.
- Vacation is not accrued for less than 49% (Per APM 730-V.2). Vacation is accrued at >50% or more for 6 consecutive months.
- For 49% GSR appointment, faculty will be expected to give students a reasonable time off during the intersession and recess break (between fall and spring quarters) contingent on the operational needs of the project. Time off is subject to the faculty supervisor's approval.