# Graduate Program Coordinator Contact List

## Admissions and Academic Services

<table>
<thead>
<tr>
<th>Director</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brian Gallagher</td>
<td><a href="mailto:bgallagher@ucdavis.edu">bgallagher@ucdavis.edu</a></td>
</tr>
</tbody>
</table>

- Admission requirements and application components
- System access issues

## Senior Academic Advisor

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact</th>
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<tbody>
<tr>
<td>Deanna Ljohki</td>
<td><a href="mailto:dmljohki@ucdavis.edu">dmljohki@ucdavis.edu</a></td>
</tr>
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- Grading option change petitions
- Variable unit petitions
- Transcript/degree verifications

- Admission holds
- Admission waivers
- Drop for non-payment

## Senior Academic Advisors

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact</th>
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</thead>
<tbody>
<tr>
<td>Rachel de los Reyes</td>
<td><a href="mailto:radelosreyes@ucdavis.edu">radelosreyes@ucdavis.edu</a></td>
</tr>
<tr>
<td>Sarah Mooney</td>
<td><a href="mailto:smooney@ucdavis.edu">smooney@ucdavis.edu</a></td>
</tr>
<tr>
<td>Brad Wolf</td>
<td><a href="mailto:bowolf@ucdavis.edu">bowolf@ucdavis.edu</a></td>
</tr>
<tr>
<td>Wallace Woods</td>
<td><a href="mailto:lwwoods@ucdavis.edu">lwwoods@ucdavis.edu</a></td>
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- Admission decisions
- Registration requirements
- Degree requirements
- Academic probation
- Student annual progress assessments (SPA)
- Qualifying exam applications
- Advancement to candidacy
- Graduation requirements
- Academic policies and forms

## Advising and Mentoring

<table>
<thead>
<tr>
<th>Director</th>
<th>Contact</th>
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<tbody>
<tr>
<td>Elizabeth Sturdy</td>
<td><a href="mailto:ejsturdy@ucdavis.edu">ejsturdy@ucdavis.edu</a></td>
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- Onboarding training contact
- Graduate Education Certificate Series

## Analysis and Policy

<table>
<thead>
<tr>
<th>Director</th>
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<tbody>
<tr>
<td>John King</td>
<td><a href="mailto:jhnking@ucdavis.edu">jhnking@ucdavis.edu</a></td>
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- Graduate student and program data as requested

## Project/Policy Analyst

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Jasmine Bonite</td>
<td><a href="mailto:jedurias@ucdavis.edu">jedurias@ucdavis.edu</a></td>
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</tbody>
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- Updates to bylaws or degree requirements
- Policy questions
- Program review

## Business Systems Analyst

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact</th>
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<tbody>
<tr>
<td>Laura Young</td>
<td><a href="mailto:leyoung@ucdavis.edu">leyoung@ucdavis.edu</a></td>
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- Slate training
- Slate questions, enhancements, issues

## Business and Financial Services

<table>
<thead>
<tr>
<th>Analyst</th>
<th>Contact</th>
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<tbody>
<tr>
<td>Nicole Dyer</td>
<td><a href="mailto:nrdyer@ucdavis.edu">nrdyer@ucdavis.edu</a></td>
</tr>
<tr>
<td>Tracey Pereida</td>
<td><a href="mailto:tgpereida@ucdavis.edu">tgpereida@ucdavis.edu</a></td>
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- Graduate program chair & advisor appointment process
- Employment eligibility and restrictions, leaves of absence, benefits eligibility
- Personnel issues

## Counseling and Psychological Services

<table>
<thead>
<tr>
<th>CAPS Psychologist</th>
<th>Contact</th>
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<tbody>
<tr>
<td>Bai-Yin Chen</td>
<td><a href="mailto:bychen@ucdavis.edu">bychen@ucdavis.edu</a></td>
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## Deans

<table>
<thead>
<tr>
<th>Title</th>
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<tbody>
<tr>
<td>Vice Provost &amp; Dean</td>
<td><a href="mailto:crookefe@ucdavis.edu">crookefe@ucdavis.edu</a></td>
</tr>
<tr>
<td>Associate Dean for Graduate Students and Postdoctoral Scholars</td>
<td><a href="mailto:crookefe@ucdavis.edu">crookefe@ucdavis.edu</a></td>
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## Vice Provost & Dean

<table>
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<tbody>
<tr>
<td>Jean-Pierre Delplanque</td>
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<tr>
<td>Ellen Hartigan-O’Connor</td>
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</table>
- Meets with graduate students/postdoctoral scholars experiencing difficulties related to academics, mentoring, or program issues.

**Associate Dean for Graduate Programs**- Duncan Temple Lang (contact Nicole Dyer (530) 754-1694 **nrdyer@ucdavis.edu**)
- Works with programs, Chairs, and advisors on graduate program best practices, program review.

**Diversity**

**Diversity Officer (STEM)**- Devin Horton (530) 754-1675 **dihorton@ucdavis.edu**
- Advises, counsels, & advocates for graduate students and postdocs underrepresented in STEM

**Diversity Officer (Arts, Humanities, Social Sciences, Education)**- Josephine Moreno (530) 752-7543 **mjmoreno@ucdavis.edu**
- Advises, counsels, & advocates for graduate students and postdocs underrepresented in Arts, Humanities, and Social Sciences

**Marketing and Communications**

**Director**- Elizabeth Lambert (530) 341-2255 **eflambert@ucdavis.edu**
- GradLink
- Questions about recruitment marketing
- Graduate editorial style guide
- Main site graduate program pages
- Graduate student social media
- Graduate student news or spotlights

**Program and Event Manager**- Kathryn Raley (530) 752-4480 **knraley@ucdavis.edu**
- Orientation, Commencement, Grad Slam, Envision, Honors & Awards

**Professional Development**

**Director**- Teresa Dillinger (530) 752-7566 **tldillinger@ucdavis.edu** (Professors for the Future)
**Assistant Director** - David Blancha (530) 754-1457 **dblancha@ucdavis.edu**
**Coordinator**- Lynne Archangel (530) 752-0604 **laarcangel@ucdavis.edu**
- GradPathways (workshops, courses, and access to advising) on 8 competencies: Success and Socialization; Writing and Publishing; Presentation Skills; Teaching and Mentoring; Leadership and Management; Professionalism and Ethics; Career Management; and Wellness and Life Balance.

**Student Financial Support**

**Director**- Steven Albrecht (530) 752-8476 **sjalbrecht@ucdavis.edu**
- Graduate program financial allocation

**Graduate Financial Support Specialist**- Vacant
- Banner Fund Code Requests
- Banner Allocation Requests
- Post-Candidacy NRST Fellowship
- NRST Substitution/Diversion Request
- Graduate Student Fellowship Payment Requests
- Dean’s Commitments (Usually tied to a faculty training grant)
- Contact for complex funding issues.

**External Fellowship Analysts**

**Maria Garcia** (530) 752-6577 **majgarcia@ucdavis.edu** (College of Agriculture & Environmental Sciences, College of Engineering, School of Medicine, and School of Veterinary Medicine)

**Amineh Helalian** (530) 752-0653 **ahelalian@ucdavis.edu** (College of Letters & Sciences, College of Biological Sciences, School of Nursing, School of Education, and Self-Supporting Degree Programs, NSF GRFP)
- External fellowships process, from pre-award application to post-award closeout

**Internal Fellowship Analysts**

**Ruth Lee** (530) 752-7484 **rlee@ucdavis.edu** (College of Agriculture & Environmental Sciences, the College of Engineering, the School of Medicine, or the School of Veterinary Medicine and the Provost First Year Fellowship, Diversity Fellowships, and UC-HBCU Fellowship).

**Heidi West** (530) 754-9473 **hewest@ucdavis.edu** (College of Letters & Sciences, the College of Biological Sciences, the School of Nursing, the School of Education, professional schools, and the DDGF, Bilinski, Schwall, Yen Chuang, and Hauge Fellowship). Also, Academic probation, blocked fee remissions, over awards.
- Internal fellowship awards
- Travel awards
- GradTrack$