

## **Guidelines for Evaluating Requests for Delays of Program Reviews**

Requests for delay will only be considered under special circumstances. In particular, requests based on the workload of the chair, the fact that a program is in the process of revising bylaws or that a program is in transition will generally not be considered favorably. The committee will take a particularly hard line with requests that are made when the program review is already substantially out of date (over 8 years since last review). The advantages of "review now" are generally considered to outweigh program concerns regarding the "extra burden" placed upon those primarily responsible for providing review materials for the program. Brief delays are possible when it is considered that the current time frame is simply "too short" for the program to develop the requisite materials for the review. Serious illness is also a valid justification for delay.