Student Family Housing Redevelopment Committee – Meeting Minutes Summary

Date: 9-9-2014  Time: 1:30PM – 3PM PST

Participants: Assistant Vice Chancellor Clayton Halliday, Associate Dean Lenora Timm (Chair), Marilyn Derby (Project Manager), Brittany Derieg (Project Assistant), Professor Michael Rios, External Chair of GSA Piper Milton, Representative from the Chancellor’s Professional & Graduate Student Advisory Board Amandeep Kaur, Graduate Student Representatives Aaron Fackler, Gordon Rees, and Cutcha Risling Baldy, and Undergraduate Student Representative Ryan Reynolds.

Committee Coordination Issues

Fall Meeting Schedule – We are still determining the day of the week and time of our fall quarter meetings.

Committee Membership - We are still working to identify an international student to join the committee, preferably one who has lived in Solano or Orchard and who has a family. Anyone with names of potential students should contact Brittany. It was suggested that Angel Hinzo, 2014-2015 Graduate Student Assistant to the Dean of Graduate Studies and to the Chancellor, be added to the committee.

Structuring the Work of the Committee

We discussed a proposed structure for our work – to focus our meetings on three topics (affordability, facilities, and quality of life) and to ask three questions related to each topic: What do we know? What do we need to know? How do we set goals and priorities?

We decided to proceed with the following schedule:

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
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<tr>
<td>Sept 23</td>
<td>Student Housing finances &amp; what we know and need to know about affordability</td>
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<tr>
<td>week of Oct 6</td>
<td>what we know and need to know about facilities</td>
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<tr>
<td>week of Oct 20</td>
<td>what we know and need to know about quality of life</td>
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<tr>
<td>week of Nov 3</td>
<td>revisit affordability with the information gathered since 9/23 and set goals and priorities related to affordability</td>
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<tr>
<td>week of Nov 17</td>
<td>revisit facilities with the information gathered since 10/6 and set goals and priorities related to facilities</td>
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<tr>
<td>week of Dec 1</td>
<td>revisit programming with the information gathered since 10/20 and set goals and priorities related to quality of life</td>
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The bulk of the writing will occur in December. Committee members will review the draft over the break and likely meet once or twice in January to finalize the report.

We decided that we want to engage with community members through open forums as follows:

<table>
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<tr>
<th>Date</th>
<th>Activity</th>
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<tr>
<td>Sept 29 &amp; 30</td>
<td>listen, gather input, share the timeline and purposes of all the forums, and lay out the roadmap for our process</td>
</tr>
<tr>
<td>late October</td>
<td>share what we learned and ask them to help us shape our goals/priorities</td>
</tr>
<tr>
<td>Dec or Jan</td>
<td>acknowledge participation, share final goals and priorities, and bring closure</td>
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Engaging the Community

Related to family housing, we discussed the mistrust some members of the graduate community have with Student Housing and campus administration. By continuously engaging the students in this redevelopment process, and responding promptly to questions and concerns, we hope to rebuild trust. Our goal is to thoroughly explore affordability and to propose that future rental rates are set according to specific principles approved by the community. We need community members to understand that this committee’s efforts are
applicable not only to the redevelopment of Orchard Park, but will be used to inform future graduate and family housing projects well into the future.

**Open Forums** - GSA will sponsor open forums, hopefully on Sept 29 and/or 30, one at noon and another at 6:00pm, and hopefully both of them in Solano Park.

**Publicity for the Open Forums** - Rather than relying on just emails or the community newsletter, we will have a flyer and go door-to-door in Solano Park to invite participation. The flyer should include the FAQs and a link to a survey (discussed below). GSA and Graduate Studies can announce it through their normal outlets as well, including to incoming students. We will ask if a committee member could attend planned community gatherings such as potlucks to encourage attendance at the open forums.

**Structuring the Open Forums** - These open forums would serve several purposes. They would provide an opportunity for community members to share their thoughts about affordability, facilities, and quality of life. However, because there is so much concern about the future of Solano Park and the possibility of rents increasing, it will be difficult to get students to focus on providing input to the committee about the three identified topics until their primary concerns are addressed. We will try to have definite answers to the questions that are foremost on students’ minds:

1. Is Solano Park going to close in 2016?
2. Will the rents be raised? If so, when?
3. Do we have plans or have we started planning for the future of Solano Park?

We will discuss these issues at the beginning of the forums.

We should develop a list of FAQs with answers. Other questions in addition to the three above could include:

4. What is the purpose of this committee and to what end is this process leading?
5. Why should people participate in this process and how will it be different than the last process? We will not be determining specific design plans for family housing. We’ll be making recommendations about policies and practices for graduate and family housing.

A letter or statement from Chancellor Katehi regarding her commitment to affordable student family housing would be helpful, in addition to the FAQs from this committee.

We discussed several options for the format of the open forums, including the concept of a “world café.” A world café involves setting up a table for each topic, having participants spend about 30 minutes on one topic, and then switch to a different table and topic.

It would increase attendance if we can provide childcare for participants’ children.

**Survey** - For those students who can’t or are not interested in attending an open forum, we will set up a survey to get their input. The link to the survey should be on the flyer.

**Office Hours** - We could hold office hours, times during which committee members are in a specific location in Solano and are available to answer questions and listen to community members’ input. This would provide an option for students who can’t attend the open forums or would prefer a more private conversation.

**Social Media** - We can think about using social media as well.

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**Review of the Materials on SmartSite**

We quickly reviewed the materials on the SmartSite.

We discussed the indigenous human remains that are in Solano and Orchard Parks and that any redevelopment will uncover more remains. Protocols are in place to address this issue.