

# PERFORMANCE STUDIES DEGREE REQUIREMENTS

Revised: 2005; December 2008

Graduate Council Approval: April 15, 2009

## MA PROGRAM

### 1) Admissions Requirements

There are no admissions to the MA program directly; students admitted to the PhD program in Performance Studies may complete the MA *en route*.

### 2) MA Plan II

Plan II. This plan requires 36 units of graduate and upper division courses, of which at least 18 units must be graduate courses in the major field. Not more than 9 units of research (299 or equivalent) may be used to satisfy the 18-unit requirement. A comprehensive final examination in the major subject is required of each candidate. No thesis is required.

### 3) Course Requirements - Core and Electives (36 units total)

#### a) Core Courses (8 units total):

- DRA200 (4 units)
- One course from the DRA265a, b or c series (4 units)

#### b) Elective Courses (28 units total):

Courses are selected in consultation with an adviser from among courses taught by affiliated faculty, including, but not limited to the following:

AAS155A	African American Dance and Culture in the United States, Brazil, Caribbean
AHI251	Seminar in Tribal Arts
AHI254	Seminar in Classical Art
AHI263	Seminar in Chinese Art
AHI276	Seminar in Medieval Art
AHI278	Seminar in Italian Renaissance Art
AHI283	Seminar in Visual Culture and Gender
AHI288	Seminar in European and American Architecture
AHI290	Special Topics in Art History
ART290	Seminar
ART299	Individual Study
ART401	Museum Training: Curatorial Principles
ART402	Museum Training: Exhibition Methods
CHI103	Modern Chinese Drama
CMN201	Perspectives on Strategic Communication
CMN220	Persuasion Theories
CMN230	Theories of Social Interaction
CMN231	Theories of Interpersonal Influence
COM210	Topics and Themes in Comparative Literature
CST 212	Studies of Rhetorics and Culture
CST214	Studies in Political and Cultural Representation
CTR200B	Nietzsche and the 20 <sup>th</sup> Century
DRA200	Methods and Materials in Performance Studies
DRA221A	Advanced Acting
DRA224	Design Series Lighting, Costume, Sets

DRA250	Modern Theatre
DRA251	Scoring and Scripting
DRA252	Space, Place and Time
DRA255	Composing
DRA259	Contemporary Performance
DRA265A	Modes of Production
DRA265B	Signification and the Body
DRA265C	Performance and Society
DRA265D	Theories of Performance
ENL161A	Film History I
ENL161B	Film History II
ENL233	Problems in American Literature
ENL262	Sexuality and Temporality
EXS201	Exercise Cardiorespiratory Physiology
EXS206	Exercise Metabolism
EXS227	Techniques in Biomechanics
FRE102	Introduction to French Drama
FRE117A	Baroque and Preclassicism
FRE117B	The Classical Moment
FRE125	French Literature and the Other Arts
FRE130	From Page to Stage: Theatre and Theatricality
FRE206A	Seventeenth-Century French Literature: Theatre
FRE209B	Twentieth-Century: Theatre
FRE212	Studies in the Theater
GER241	The German Drama
ITA115C	Italian Drama from Machiavelli to the Enlightenment
ITA120B	Italian Literature of the Twentieth Century: Poetry and Drama
ITA150	Studies in Italian Cinema
MUS210A	Ethnomusicology
MUS210B	Theory
MUS210C	Historical Musicology
MUS221	Topic Seminars
MUS222	Topic Seminars
NAS125	Performance and Culture Among Native Americans
NAS188	Native American Literature in Performance
NAS224	Performance in the Americas
SPA257	Spanish Literature of the Renaissance and Golden Age: Drama

**c) Summary:**

A minimum of 36 units is required; no more than 9 units may be taken as 299 research. A minimum course load is 12 units each academic quarter.

**4) Special requirements**

**Foreign Language Requirement**

As a consequence of the intercultural and transcultural emphasis for study in the program, all students are required to have a reasonable reading knowledge of a language other than English. Students may satisfy this requirement either by being fluent, by passing an upper-division or graduate course in the language with a grade of B or better, by passing the Graduate School Foreign Language Test (with a score to be determined by the graduate program/department appropriate to the language), or by passing a reading and translation test in the language arranged by the Graduate Group Faculty. Students submitting course work taken at another institution for passage of the language requirement must provide evidence of a useful working

knowledge of the language for scholarly purposes, in the form of a critical essay (in English) reflecting on non-English language critical material, and translation of primary performance material (into English). Both pieces of submitted work should be accompanied by copies of the material in the language from which the translation is made.

### **Teaching**

For financial support, students may need to serve as Teaching Assistants through the course of their studies. Teaching Assistants (TAs) on the Davis campus are required to undergo TA training.

### **Unsatisfactory Work**

Students who produce unsatisfactory work at any time during their studies will be alerted to this fact by their Adviser. Work may be assessed as unsatisfactory if it is not submitted, not of the academic standard required, not researched to the appropriate standard, not able to demonstrate appropriate learning in the field, not of the standard of linguistic, conceptual and critical expression expected for advanced academic work, scholarly or practical. All reasonable paths -- such as remedial work on critical writing and research methodology, additional coursework, counseling and mentoring as necessary -- will be taken that can help the student achieve their potential within the program. Should the Major Professor or Individual Graduate Adviser remain concerned about a student's performance, the student will be advised in writing of the continuing concerns. If progress is still not forthcoming, annual progress reports must indicate this in writing. The Associate Dean for Students in the Office of Graduate Studies must be consulted in such cases.

## **5) Committees**

### **Executive Committee**

The Executive Committee has overall responsibility for ensuring the maintenance of the structure of the course, in conjunction with the Graduate Group Administrator. The Executive Committee receives reports on the Admissions process and recommendations, and is responsible for submitting these to the Office of Graduate Studies. The Executive Committee receives reports from the Graduate Group Adviser, and is responsible for enabling the implementation of recommendations and resolution of issues.

The Executive Committee is responsible, on the advice of the Graduate Group Adviser, for appointing the First-year adviser for each student at the latest by week 8 of the quarter preceding the student's entrance to the degree. In the spring of each year, the Executive Committee meets to assess the performance and progress of first-year students in the group. The Executive Committee will also take this opportunity to make specific recommendations to each student regarding his/her progress and objectives for the coming year.

### **Course Guidance and/or Advising**

The student, in consultation with his/her first-year adviser or major professor develops a study plan. The study plan is submitted to the Graduate Group Administrator during the first week of the first quarter. Any subsequent change should be filed by the 9th week of each quarter thereafter.

## **6) Advising Structure and Mentoring**

The Graduate Group **Master Adviser**, is the Chair of the group. The Graduate Group Master Adviser is a resource for information on academic requirements, policies and

procedures, and registration information. S/he is responsible for liaising with the First-year advisers and Major Professors, receiving the students' study plans from the Group Administrator, and ensuring with the Administrator that students are progressing properly through the degree. The Chair is responsible for liaising with the Individual Graduate Adviser in affiliated programs/departments, and with individual faculty in non-affiliated programs/departments, to ensure that students' academic and intellectual needs are being met by the group, and that appropriate mentoring is taking place. The Chair is responsible for reporting to the Executive Committee on students' progress, the involvement of programs/departments and faculty in the students' degree structure, and on the welfare of students in the group, as well as ensuring the consistency of advice throughout the group.

The **Individual Graduate Advisers** are the advisers in affiliated programs/departments who are responsible for the oversight of all Graduate Group students in that program/department, and working with faculty in that program/department. The Individual Graduate Adviser liaises with all group faculty in their program/department, to ensure the academic progress and welfare of students. The Individual Graduate Adviser liaises with the Graduate Group Chair to report on the academic progress and welfare of students. The Graduate Adviser is responsible for informing the Graduate Administrator of all relevant courses on offer by week 5 of the preceding quarter. In the rare case where there is no Individual Graduate Adviser in the Department of a student admitted to the program, the Master Adviser will act in their stead.

The **Major Professor** is a faculty member of the Group who supervises the student's research and dissertation; this person serves as the Chair of the Dissertation Committee.

The **Graduate Group Administrator** is the Graduate Program Staff person who advises students on grants, graduate student researcher opportunities, registration for courses, teaching assistantships, and other areas of administrative direction. Information about deadlines for fellowships and related issues can be also obtained through the Group Administrator. The Administrator is responsible for collating and circulating the courses available to the students by week 7 of the preceding quarter.

The **Mentoring Guidelines** are in electronic form and kept up to date by the Group Chair and Administrator on the GGPerformanceSt (Graduate Group in Performance Studies) Smartsite, under 'Resources'.

## 7) **Advancement to Candidacy**

Every student must file an official application for Candidacy for the Degree of Master of Arts after completing one-half of their course requirements and at least one quarter before completing all degree requirements. The Candidacy for the Masters Degree form can be found online at: <http://www.gradstudies.ucdavis.edu/forms/>. A completed form includes a list of courses the student will take to complete degree requirements. If changes must be made to the student's course plan after s/he has advanced to candidacy, the Graduate Adviser must recommend these changes to Graduate Studies. Students must have their Graduate Adviser and exam committee Chair sign the candidacy form before it can be submitted to Graduate Studies. If the candidacy is approved, the Office of Graduate Studies will send a copy to: the exam Committee Chair, the appropriate graduate staff person, and the student. If the Office of Graduate Studies determines that a student is not eligible for advancement, the department and the student will be told the reasons for the application's deferral.

Some reasons for deferring an application include: grade point average below 3.0, outstanding “I” grades in required courses, or insufficient units.

MA students must complete the Candidacy application prior to the quarter in which they will take the comprehensive exam (2<sup>nd</sup> quarter, in this case). Students do not need to provide names of the exam committee members since this is a Plan II option.

### **8) Comprehensive/Preliminary Examination Requirements**

Students may take the comprehensive/preliminary examination once they have advanced to candidacy. Please note that when students take the exam, they must be registered or in current filing fee status.

At the end of the first year of study (3<sup>rd</sup> quarter), all students write a comprehensive/preliminary examination covering any required courses offered that year (i.e. DRA200, and one of 265 a,b,c or d, or substituted courses). This examination is take-home, and students are given 24 hours in which to return the examination, submitting approximately 4000 to 5000 words (approximately 15-20 pages). All students taking the exam will take the exam on the same day. The exam is read by three members of the Group, and is graded pass/fail.

The results of all examinations are reported to Graduate Studies using the Master’s Report Form (<http://www.gradstudies.ucdavis.edu/forms/>). Should a student receive a “fail” on the exam, the exam committee *may* recommend that the student be reexamined one more time, but only if the Graduate Adviser concurs with the committee. The examination may be repeated just once. A student who receives a “fail” on the second attempt is subject to disqualification from further graduate work in the program.

### **9) Normative Time to Degree**

The Normative Time to Degree for the MA program is three quarters (one year).

### **10) Typical Time Line and Sequence of Events**

Students complete all their requirements within the first year of study and take the comprehensive/preliminary exam (3<sup>rd</sup> quarter).

### **11) PELP and Filing Fee status.**

Information about PELP (Planned Educational Leave) and Filing Fee status can be found in the Graduate Student Handbook:

<http://www.gradstudies.ucdavis.edu/students/handbook/1.html>

## PhD PROGRAM

### 1) Admissions Requirements

Applicants for admission to PSGG must meet the University of California, Davis minimum GPA requirement of 3.0 for admission or international equivalent. Other requirements for admission include:

- Hold a Bachelor's or Master's degree, or equivalent professional experience in performance may be considered.
- The Graduate Record Examination (General Test) is not required.
- English proficiency examination for international applicants who have not studied at a university at which English is the primary language of instruction: TOEFL or other University approved examination. International applicants must meet the Office of Graduate Studies minimum TOEFL score.
- Three letters of recommendation.
- Statement of Purpose.
- Personal History Statement.
- A curriculum vitae or resume.
- A sample of critical writing 20-40 pages long.
- A portfolio (where appropriate)

### 2) Dissertation Plan

PSGG offers a Plan C, which specifies a three member (minimum) dissertation/final examination committee, a final oral examination, and no exit seminar.

### 3) Course Requirements

In the first two years of study, students develop an understanding of performance by drawing from a range of regular course offerings (see list below) in the field to identify, explore, and define a field or fields of research. Students are required to complete a minimum of 60 units before taking the qualifying exam. 16 units must be taken from the core courses offered, and a further 44 units must be taken from elective courses. No more than 12 units may be taken below the graduate level unless specifically approved by the Graduate Group Adviser.

#### **a) Core Required Units = 16**

- DRA200: Methods, Materials and Performance Research (4 units)
- DRA265 (choose at least three): (12 units)
  - DRA265a: Modes of Production (4 units)
  - DRA265b: Signification and the Body (4 units)
  - DRA265c: Technologies of Difference (4 units)
  - DRA265d: Theory of Dramatic Art (4 units)

#### **b) Elective Graduate Units = 44 are selected in consultation with an adviser from among courses taught by affiliated faculty, including, but not limited to the following:**

AAS155A	African American Dance and Culture in the United States, Brazil, Caribbean
AHI251	Seminar in Tribal Arts
AHI254	Seminar in Classical Art
AHI263	Seminar in Chinese Art
AHI276	Seminar in Medieval Art
AHI278	Seminar in Italian Renaissance Art
AHI283	Seminar in Visual Culture and Gender
AHI288	Seminar in European and American Architecture
AHI290	Special Topics in Art History

ART290 Seminar  
 ART299 Individual Study  
 ART401 Museum Training: Curatorial Principles  
 ART402 Museum Training: Exhibition Methods  
 CHI103 Modern Chinese Drama  
 CMN201 Perspectives on Strategic Communication  
 CMN220 Persuasion Theories  
 CMN230 Theories of Social Interaction  
 CMN231 Theories of Interpersonal Influence  
 COM210 Topics and Themes in Comparative Literature  
 CST 212 Studies of Rhetorics and Culture  
 CST214 Studies in Political and Cultural Representation  
 CTR200B Nietzsche and the 20<sup>th</sup> Century  
 DRA200 Methods and Materials in Performance Studies  
 DRA221A Advanced Acting  
 DRA224 Design Series Lighting, Costume, Sets  
 DRA250 Modern Theatre  
 DRA251 Scoring and Scripting  
 DRA252 Space, Place and Time  
 DRA255 Composing  
 DRA259 Contemporary Performance  
 DRA265A Modes of Production  
 DRA265B Signification and the Body  
 DRA265C Performance and Society  
 DRA265D Theories of Performance  
 ENL161A Film History I  
 ENL161B Film History II  
 ENL233 Problems in American Literature  
 ENL262 Sexuality and Temporality  
 EXS201 Exercise Cardiorespiratory Physiology  
 EXS206 Exercise Metabolism  
 EXS227 Techniques in Biomechanics  
 FRE102 Introduction to French Drama  
 FRE117A Baroque and Preclassicism  
 FRE117B The Classical Moment  
 FRE125 French Literature and the Other Arts  
 FRE130 From Page to Stage: Theatre and Theatricality  
 FRE206A Seventeenth-Century French Literature: Theatre  
 FRE209B Twentieth-Century: Theatre  
 FRE212 Studies in the Theater  
 GER241 The German Drama  
 ITA115C Italian Drama from Machiavelli to the Enlightenment  
 ITA120B Italian Literature of the Twentieth Century: Poetry and Drama  
 ITA150 Studies in Italian Cinema  
 MUS210A Ethnomusicology  
 MUS210B Theory  
 MUS210C Historical Musicology  
 MUS221 Topic Seminars  
 MUS222 Topic Seminars  
 NAS125 Performance and Culture Among Native Americans  
 NAS188 Native American Literature in Performance  
 NAS224 Performance in the Americas  
 SPA257 Spanish Literature of the Renaissance and Golden Age: Drama

**c) Total Minimum Unit Requirement = 60 units**

#### **4) Special Requirements**

According to university policy, graduate students cannot hold an academic title (e.g., Teaching Assistant, Research Assistant) for more than 9 quarters before passing their Qualifying examination.

##### First and Second Year Reviews

Please note that at the end of both the first and second year, each student's progress will be assessed by the Executive Committee. For details on the process, and the materials required to be submitted by the student, see section 8 below, "Examination Requirements".

##### Foreign Language Requirement

As a consequence of the intercultural and transcultural emphasis for study in the program, all students are required to have a reasonable reading knowledge of a language other than English. Students may satisfy this requirement either by being fluent, by passing an upper-division or graduate course in the language with a grade of B or better, by passing the Graduate School Foreign Language Test (with a score to be determined by the graduate program/department appropriate to the language), or by passing a reading and translation test in the language arranged by the Graduate Group Faculty. Students submitting course work taken at another institution for passage of the language requirement must provide evidence of a useful working knowledge of the language for scholarly purposes, in the form of a critical essay (in English) reflecting on non-English language critical material, and translation of primary performance material (into English). Both pieces of submitted work should be accompanied by copies of the material in the language from which the translation is made.

##### Teaching

For financial support, students may need to serve as Teaching Assistants through the course of their studies. Teaching Assistants (TAs) on the Davis campus are required to undergo TA training.

##### Unsatisfactory Work

Students who produce unsatisfactory work at any time during their studies will be alerted to this fact by their Adviser. Work may be assessed as unsatisfactory if it is not submitted, not of the academic standard required, not researched to the appropriate standard, not able to demonstrate appropriate learning in the field, not of the standard of linguistic, conceptual and critical expression expected for advanced academic work, scholarly or practical. All reasonable paths -- such as remedial work on critical writing and research methodology, additional coursework, counseling and mentoring as necessary -- will be taken that can help the student achieve their potential within the program. Should the Major Professor or Individual Graduate Adviser remain concerned about a student's performance, the student will be advised in writing of the continuing concerns. If progress is still not forthcoming, annual progress reports must indicate this in writing. The Associate Dean for Students in the Office of Graduate Studies must be consulted in such cases.

#### **5) Committees**

##### Admissions Committee

Once the completed application, all supporting material, and the application fee have been received, the application will be submitted to the Admissions



Committee. Each year the Executive Committee will appoint a three-member Admissions Committee from the Group faculty, including at least one Individual Graduate Adviser. Based on a review of the entire application, a recommendation is made to accept or decline an applicant's request for admission. That recommendation is forwarded to the Dean of Graduate Studies for final approval of admission. Notification of admissions decisions will be sent by Graduate Studies. Applications are accepted through Jan 15 for the following Fall entering class.

### **Executive Committee**

The Executive Committee has overall responsibility for ensuring the maintenance of the structure of the course, in conjunction with the Graduate Group Administrator. The Executive Committee receives reports on the Admissions process and recommendations, and is responsible for submitting these to the Office of Graduate Studies. The Executive Committee receives reports from the Graduate Group Adviser, and is responsible for enabling the implementation of recommendations and resolution of issues.

The Executive Committee is responsible, on the advice of the Graduate Group Adviser, for appointing the First-year adviser for each student at the latest by week 8 of the quarter preceding the student's entrance to the degree.

In the spring of each year, the Executive Committee meets to assess the performance and progress of first-year students in the group. The Executive Committee will also take this opportunity to make specific recommendations to each student regarding his/her progress and objectives for the coming year.

Each spring, the Executive Committee will review the progress of those students completing their second year. This review will include: grades, the preliminary reading list for the qualifying examination, and the outline draft of the dissertation proposal. The Executive Committee will advise each student on their progress and objectives for their third year.

The Executive Committee is responsible for recommending the members of the Qualifying Examination Committee and of the Dissertation Committee to the Group Chair. The recommendations are submitted for approval to the Office of Graduate Studies by the end of quarter prior to the exam.

### **Course Guidance and/or Advising**

The student, in consultation with his/her first-year adviser or major professor develops a study plan. The study plan is submitted to the Graduate Group Administrator during the first week of the first quarter. Any subsequent change should be filed by the 9th week of each quarter thereafter.

### **Qualifying Examination Committee**

The student, in consultation with his/her major professor and the Individual Graduate adviser, may nominate 5 faculty to serve on the Qualifying Examination Committee. These nominations are submitted to the Office of Graduate Studies for formal appointment in accordance with Graduate Council policy ([http://graduatestudies.ucdavis.edu/gradcouncil/Doctoral%20 Qualifying Examinations.pdf](http://graduatestudies.ucdavis.edu/gradcouncil/Doctoral%20Qualifying%20Examinations.pdf)).

The qualifying examination committee normally includes all three members of the prospective dissertation committee (below), and two additional members, one of whom must be from outside the Graduate Group. While the major professor serves

on the qualifying examination committee, s/he may not chair that committee. The committee members should be chosen in consultation with the Individual Adviser and major professor. The qualifying examination committee should reflect both the specific areas of dissertation research and the broader aims of the examination, which are to prepare the student for entry into the profession.

#### **Dissertation Committee**

The dissertation committee consists of: a chair and two faculty members; the Chair will be the Major Professor.

#### **6) Advising Structure and Mentoring**

**The Graduate Group Master Adviser**, is the Chair of the group. The Graduate Group Adviser is a resource for information on academic requirements, policies and procedures, and registration information. S/he is responsible for liaising with the First-year advisers and Major Professors, receiving the students' study plans from the Group Administrator, and ensuring with the Administrator that students are progressing properly through the degree. The Chair is responsible for liaising with the Individual Graduate Adviser in each affiliated programs/departments, and with individual faculty in non-affiliated programs/departments, to ensure that students' academic and intellectual needs are being met by the group, and that appropriate mentoring is taking place. The Chair is responsible for reporting to the Executive Committee on students' progress, the involvement of programs/departments and faculty in the students' degree structure, and on the welfare of students in the group, as well as ensuring the consistency of advice throughout the group.

**The Individual Graduate Advisers** are the advisers in affiliated programs/departments who are responsible for working with faculty in that program/department. The Individual Graduate Adviser liaises with all group faculty in their program/department, to ensure the academic progress and welfare of students. The Individual Graduate Adviser liaises with the Graduate Group Chair to report on the academic progress and welfare of students. The Graduate Adviser is responsible for informing the Graduate Administrator of all relevant courses on offer by week 5 of the preceding quarter.

**The First-year adviser** is the faculty member who supervises the student's research in the first year of the degree. This person may often become the student's Major Professor at the end of the third quarter of Year One, but in some instances will liaise with the Graduate Adviser and other group faculty to appoint a different Major Professor at that time.

**The Major Professor** is a faculty member of the Group who supervises the student's research and dissertation; this person serves as the Chair of the Dissertation Committee.

**The Graduate Group Administrator** is the Graduate Program Staff person who advises students on grants, graduate student researcher opportunities, registration for courses, teaching assistantships, and other areas of administrative direction. Information about deadlines for fellowships and related issues can be also obtained through the Group Administrator. The Administrator is responsible for collating and circulating the courses available to the students by week 7 of the preceding quarter.

The **Mentoring Guidelines** are in electronic form and kept up to date by the Group Chair and Administrator on the GGPerformanceSt (Graduate Group in Performance Studies) Smartsite, under 'Resources'.

**7) Advancement to Candidacy**

The student is eligible for Advancement to Candidacy after successful completion of all graduate group degree requirements and after passing the Qualifying Examination. The student must file the appropriate paperwork with the Office of Graduate Studies and pay the candidacy fee in order to be officially promoted to Ph.D. Candidacy. Refer to the Graduate Council website for additional details regarding the Doctoral Qualifying Examination at [http://graduatestudies.ucdavis.edu/gradcouncil/Doctoral%20 Qualifying Examination](http://graduatestudies.ucdavis.edu/gradcouncil/Doctoral%20Qualifying%20Examination).

**8) Examination and Dissertation requirements (Plan C):**

**a) First year/preliminary exam:**

At the end of the first year of study, all first year students write an examination covering any required courses offered that year (i.e. DRA200, and one of 265 a,b,c or d, or substituted courses). This examination is take-home, and students are given 24 hours in which to return the examination, submitting approximately 4000 to 5000 words (approximately 15-20 pages). All students taking the exam will take the exam on the same day. The exam is read by three members of the faculty membership (prior to the first-year review meeting) and is graded pass/fail. If a fail score is received the student will not be allowed to proceed with the PhD degree.

Students who receive a "pass" on the preliminary exam, and who have completed all the requirements for the MA, are eligible to file for an MA degree. Students should consult with their advisor or the program staff person and fill out the Advancement to Candidacy form and submit it to the Office of Graduate Studies.

**b) The Qualifying Examination**

The qualifying examination should be taken by the end of the first quarter of the third year of study (7<sup>th</sup> quarter) following completion of all coursework; students who do not meet the deadline will be regarded as making unsatisfactory progress. In compliance with the University's nine-quarter rule, students must take their qualifying examination by the end of the third quarter of their third year (9<sup>th</sup> quarter) to remain eligible for academic appointments.

**Reading Lists:** The topics to be covered in the exam are defined by reading lists, one list per topic. Required topics include at least one major pedagogical area that differs from the dissertation topic, and 2-to-4 topics that represent the critical, theoretical, performance and/or historical contexts of the dissertation. Each reading list should consist of primary texts, between 20-30 critical books and/or articles for each topic. The material on the examination ranges considerably beyond the focus of the dissertation and positions the student's research interests in relation to the larger field of historical and/or contemporary performance and performance studies.

**Deadlines for Reading Lists:** Reading lists are submitted to the QE committee in preliminary form by the beginning of the 6<sup>th</sup> quarter (spring, second year), and are submitted in final form no later than the fourth week of the 6<sup>th</sup> quarter. Reading lists should be approved by week ten of the 6<sup>th</sup> quarter.

## Approval process

The Executive Committee reviews the recommended dissertation and qualifying examination committees, and may request changes in membership prior to submission of the recommendation to Graduate Studies. The dissertation and qualifying examination committees are appointed in accordance with Graduate Council policies and Graduate Studies procedures.

When the examination reading lists have been approved by the qualifying examination committee, normally no later than week ten of the 6<sup>th</sup> quarter (spring, second year), the Graduate Group Adviser sends the application to take the qualifying examination to the Graduate Group Administrator to go forward to Graduate Studies by the beginning of the 7<sup>th</sup> quarter.

The student may schedule the written and oral examinations in consultation with the examination committee and the Graduate Group Administrator, normally for the ninth and tenth weeks of the Fall quarter of the third year (7<sup>th</sup> quarter).

### The Written Qualifying Exam

The written part of the qualifying examination is a take home exam scheduled for three days over one week, and will examine the chosen topics in 3 exam papers, one to be taken each day over 24 hours. The written examination consists of three 24 hour sessions; the examination may be written in longhand, or on a typewriter, or on a personal computer. Written material is to be handed to the Graduate Group Administrator, electronic answers are emailed to the Graduate Group Administrator. After the final session, the Graduate Group Administrator copies the exam and provides each member of the Qualifying Examination committee with a copy of the written exam, to be read in advance of the oral examination.

### The Oral Exam

The oral examination is scheduled for the week after the written exam. Students do not receive feedback on their performance on the written portion prior to the oral examination. The chair of the qualifying examination committee is responsible for gathering questions from committee members, and providing the Graduate Group Administrator with a clean copy of the examination. The oral examination is normally 2-3 hours; students may be asked to provide additional commentary on any part of the written examinations, and to answer questions regarding the dissertation prospectus (details below). At the close of the oral exam, the Qualifying Examination committee votes to pass, not pass, or fail the student on the basis of the complete examination process.

### Evaluation of the Exam

Although the committee may feel that some parts of a given exam are stronger or weaker than others, performance on the qualifying examination is evaluated as a whole (written and oral).

According to policies of the Academic Senate, a student who receives a “not pass” is eligible to sit for the examination again. In the Graduate Group in Performance Studies, the entire written examination must be retaken, and should be based on the same reading lists but with a new set of questions. Re-taking only part of the examination is not an option. A student who

receives an overall 'fail' will result in a recommendation to the Office of Graduate Studies of disqualification. The Graduate Adviser's Handbook (found on the Office of Graduate Studies website) outlines the formal procedures for recommending both unanimous and split votes of pass, not pass, fail, and no exam. Failure to pass the qualifying examination for a second time will result in a recommendation to the Office of Graduate Studies of disqualification from the degree.

### **c) Dissertation Prospectus**

During the Fall quarter of the third year (7<sup>th</sup> quarter), students generally work toward their qualifying examination and produce the full prospectus for their dissertation (and registering for independent study credits). The dissertation prospectus, which must be submitted by week four of the Fall quarter (7<sup>th</sup> quarter) to the QE committee, is generally a short document that frames the purpose and scope of the dissertation research, sets it in the context of relevant scholarship, and provides a chapter outline and a working bibliography. The dissertation prospectus must be finished and approved before a student takes the Qualifying Exam.

When the dissertation prospectus has been approved by the QE committee (no later than week four of the Fall quarter), the documents are submitted to the Executive Committee for review and approval. The Executive Committee reviews the dissertation prospectus and may approve, disapprove, or request changes or revisions during week five of the Fall quarter. When approved, the Graduate Group Adviser informs each student in writing of that approval. The student is now eligible to take the Qualifying Exam.

Examples:

**Dissertation: Queer Performance in San Francisco**

Possible Qualifying Fields: Theories of the Body in Representation; Queer Performance History; a specific performance; Regional theatre history of California.

**Dissertation: Performing Ourselves, Performing Ethnography: Construction of Self in Latino/a Cultural Production**

Fields: Latino/a Performance History; Ethnography and its critique; Race, Ethnicity and Identity.

### **9) Normative Time to Degree**

Normative time to Advancement to Candidacy is 7 quarters. Normative time to completion of Dissertation is 12 quarters from the beginning of the degree.

### **10) Typical Time Line and Sequence of Events**

Course requirements are generally completed by the end of year two and the Qualifying exam is normally completed by the end of the first quarter in year three.

#### The First Year

Students complete DRA200 and usually one of 265 a,b,c or d courses in the first year of study. Depending on individual undergraduate training, students may also be required to take undergraduate coursework in "traditional" fields of performance studies not emphasized in the PhD degree; in this case, work extending the undergraduate syllabus will be devised in consultation with the faculty member giving the course. In the first year, students normally take a

majority of graduate seminars, an advanced undergraduate course, and one individual study course.

### First Year Review

In the spring of each year, the Executive Committee meets to assess the performance and progress of first-year students in the group. The Executive Committee will make specific recommendations to each student regarding his/her progress and objectives for the coming year. At this time, if it has not already been established, the student will declare a major professor.

The following materials form the basis of the review:

**1) Student's grades**

**2) First year/preliminary exam** (see section 8)

**3) Personal statement of purpose for future plans:**

Each student is to submit a short statement of purpose (approximately 1500 words) which has the following functions:

- a) It identifies the potential field of dissertation research,
- b) outlines the steps (problems, course work, fields) to be taken in the second year toward writing the dissertation prospectus, and
- c) considers progress toward that goal made in first-year course work.

### The Second Year

In the second year, students complete the final two core courses, continue to take electives, group and individual study courses in their fields of research, and begin framing the dissertation. Students are not examined on the final two required courses, but will be expected to submit to the Group Administrator appropriate documentation demonstrating their completion of and grade in the courses.

Students must submit preliminary reading lists for the qualifying examination at the beginning of the Spring quarter (6<sup>th</sup> quarter); these should consist of between 20-30 critical books and/or articles for each topic, and primary texts. At the end of Spring quarter, students should also prepare an outline draft of the dissertation prospectus as described in section 8.c.

During the second year students also assemble a dissertation committee and a qualifying examination committee, in consultation with the major professor. The constitution of the dissertation and the qualifying examination committees should be recommended by the end of the third term of the second year (6<sup>th</sup> quarter), and must be approved no later than week three of the Fall quarter of the third year (7<sup>th</sup> quarter), in order to put the approvals process into motion (see 'Appendix').

### Second Year Review

The Executive Committee meeting at the end of the Spring quarter receives the student's grades, the preliminary reading list for the qualifying examination, and the outline draft of the dissertation proposal, and these form the basis of the review of the student's second year work. The Executive Committee will take this

opportunity to give general advice to each student regarding her/his progress and objectives for the coming year, and whether or not the work completed is satisfactory (see 'Unsatisfactory Work' above) to proceed to the Qualifying Examination. The Adviser informs each student in writing of her/his performance and of the Committee's advice. The major professor then schedules a meeting with the student to discuss the review. If the work is deemed unsatisfactory, the major professor will give clear guidance toward preparation for the Qualifying Examination, and agree with the student on a specific date for this examination which must take place before the end of the 9<sup>th</sup> quarter of the degree.

Third and Fourth Years (see appendix for further details)

During the first quarter of the third year of study (7<sup>th</sup> quarter of study), the student submits the dissertation prospectus and then takes the qualifying examination. The remainder of the third year and all of the fourth year the student pursues the dissertation. Students may enroll for up to 12 units of 299d work with their major professor. They are encouraged to present the findings of their research to the faculty, to fellow students, and at professional meetings. Students will typically meet with their major professor once a month, and with the Graduate Group Adviser once a quarter.

Action	Deadline
First year review/Preliminary exam	3 <sup>rd</sup> quarter
Assignment of Major Professor (MP)	3 <sup>rd</sup> quarter
Discussion with MP about dissertation development, QE reading lists, and constitution of committees	3 <sup>rd</sup> quarter
Outline proposal for dissertation area	3 <sup>rd</sup> quarter
Preliminary form of reading lists submitted to the QE Committee	Beginning 6 <sup>th</sup> quarter
Final form of reading lists submitted to the QE Committee	4 <sup>th</sup> week, 6 <sup>th</sup> quarter (approved by the 10 <sup>th</sup> week)
Second year review	6 <sup>th</sup> quarter
QE application forwarded to OGS	Beginning of the 7 <sup>th</sup> quarter
Dissertation prospectus submitted to the QE committee	4 <sup>th</sup> week, 7 <sup>th</sup> quarter (approved by the Executive Committee by 5 <sup>th</sup> week)
Written QE takes place	9 <sup>th</sup> week, 7 <sup>th</sup> quarter
Oral QE takes place	10 <sup>th</sup> week, 7 <sup>th</sup> quarter
Typical completion of the dissertation	12 <sup>th</sup> quarter

**11) PELP and Filing Fee status.**

Information about PELP (Planned Educational Leave) and Filing Fee status can be found in the Graduate Student Handbook:

<http://www.gradstudies.ucdavis.edu/students/handbook/1.html>