Posting a TA / GSR Position to Aggie Job Link

Open positions for graduate student Teaching Assistants and Graduate Student Researchers are highlighted on the Graduate Studies website. The openings are entered via Aggie Job Link using the following guidelines:

1. Log in to the Aggie Job Link Employer Login
   - If this is your first time using it, you will need to register
     - On the registration screen select “Education” as the Industry. You only need to fill in fields with a red asterisk.
   - After registering it takes up to 3 working days for your status as an employer to be approved. Positions you post won’t appear, nor can you edit a posting, until you’ve been approved as an employer.

2. Go to the Jobs / internships section, click “+Add New”
3. Select “Post to This School Only” from the popup

If you want to expand your candidate pool and post this job to additional schools, save time through a OneStop Multi-School Job Posting. With either type of posting, posting to this school is free.

4. Select the appropriate Position Information
   - Part Time
   - Academic Year
   - Paid

5. “UCD Student Employment Center Posting” and “UCD affiliated job” must be Yes

6. Enter the appropriate Position Title
7. Qualifications should include:
   a. Full-time registered Graduate Student in Good Standing
   b. Min. 3.0 GPA

8. Degree Level should include Master’s and PhD
   - Hold Ctrl on the keyboard (or ⌘ on a Mac) to select both
     o Master’s
     o PhD

9. Complete remaining related fields including department, job description, class section if known and how to apply for the position. Submit and allow a few days for the position to appear on the Graduate Studies web page. Please review the posting for accuracy.
Need more help?

Contact Aggie Job Link Technical Support at ajlhelp@ucdavis.edu