

Posting a TA / GSR Position to Aggie Job Link

Open positions for graduate student Teaching Assistants and Graduate Student Researchers are highlighted on the Graduate Studies website. The openings are entered via Aggie Job Link using the following guidelines:

1. Log in to the Aggie Job Link Employer Login

- If this is your first time using it, you will need to register

UC DAVIS
INTERNSHIP AND
CAREER CENTER

Go
site index

STUDENTS GRAD STUDENTS/POSTDOCS ALUMNI EMPLOYERS FACULTY/STAFF

Employer Service: Aggie Job Link: Post Internships & Careers
To get started log in or register for free below.

AGGIE JOB LINK
employer login

New User?
Register here.

Need a New Password?
Reset it here.

Existing User?
Log in left to post your job, career position, internship or co-op position or to schedule on-campus interviews & company information sessions.

Username (email):
lgpereida@ucdavis.edu

Password:
.....

Log in

hosted by simplicity.com

Employers
Post Internships & Careers
How to Start an Internship or Co-op
Internship FAQ's
On-Campus Recruiting
Job Search Assistance Program for Teachers
Internship & Career Fairs
Find volunteers
Advertise
Resume Books
Transcript Notation
Statistics

Overview: After you register (one time), you will receive a confirmation email. Allow 1-3 business days for account review and approval. Click the link in your email to return to this page, then use the password in your email to log in to your account. You may then enter your listing(s).

- On the registration screen select “Education” as the Industry. You only need to fill in fields with a red asterisk.

Company Information

Please provide as much information as possible

Industry*:

Construction
Consumer Products
Education
Electronics
Energy
Engineering
Environment
Financial Services

Organization Name*: University of California, Davis

Description: Enter a brief description of your organization.

Check Spelling

- After registering it takes up to 3 working days for your status as an employer to be approved. Positions you post won't appear, nor can you edit a posting, until you've been approved as an employer.

2. Go to the Jobs / internships section, click “+Add New”

Home Account Calendar Profile **Jobs / Internships** placements Surveys fairs / info Mtgs. transcript notation

Welcome, Tracey Pereida.

job postings

Job Postings (non-OCR) Student Resumes (non-OCR) Archived Jobs / Internships CF Jobs Publication Requests

Keywords Contact Name
(searches job title, ID, description, and organization name: min. 3 characters).

More Options Search Clear

Items 1-7 of 7 SHOW 20 per page

Job Title	ID	Description	Multiple School Posting	Type	Major(s)	Start	End	Approved	Options	Posted By	Organization Name
Assistant III, Student Support Assistant	782663	General fellowship and grant assistance, reviews student fellowship applications and award notic...	*	On-Campus Work Study, Paid, Part Time	All Majors	August 13, 2014	August 27, 2014	✓	Archive	Tracey Pereida	UC Davis Graduate Studies

Items 1-7 of 7

+ Add New

3. Select "Post to This School Only" from the popup

Where Would You Like to Post Your Job?

If you want to expand your candidate pool and post this job to additional schools, save time through a OneStop Multi-School Job Posting. With either type of posting, posting to this school is free.

Post to This School Only

Post to Multiple Schools fees apply

4. Select the appropriate Position Information

- Part Time
- Academic Year
- Paid

Position Information

- Position Type*:
- Full Time
 - Part Time
 - Academic Year
 - Temporary/Holiday
 - One Time
 - Project
 - Postdoctoral Appointment
 - Co-op / Fellowship
 - Off-Campus Work Study
 - On-Campus Work Study
 - On-Campus Non Work Study
 - Paid
 - Volunteer/Unpaid

5. "UCD Student Employment Center Posting" and "UCD affiliated job" must be Yes

6. Enter the appropriate Position Title

- TA - Teaching Assistant
- GSR - Graduate Student Researcher

UCD Student Employment Is this a part time, temporary, summer full time or one time position?

Center Posting*: Yes No

UCD affiliated job*: Yes No

Position Title*: Tip for UCD Departments: Use SAII in place of Student Assistant II, SAIII in place of Student Assistant III, and SAIV in place of Student Assistant IV. These SINGLE words are unique and will work better when used in searches.

Departmental Division:

Job Function*:

Job Purpose:

Job Description*:

7. Qualifications should include:

- Full-time registered Graduate Student in Good Standing
- Min. 3.0 GPA

Qualifications*:

Number of Openings:

Desired Start Date:

8. Degree Level should include Master's and PhD

- Hold Ctrl on the keyboard (or ⌘ on a Mac) to select both
 - Master's
 - PhD

Degree Level: Hold down "Ctrl" to select multiple degree levels. (Mark all that apply.)

Desired Major(s)*: Use the menu below to select major(s).

9. Complete remaining related fields including department, job description, class section if known and how to apply for the position. Submit and allow a few days for the position to appear on the Graduate Studies web page. Please review the posting for accuracy.

Need more help?

Contact Aggie Job Link Technical Support at ajlhelp@ucdavis.edu